

the ETHICAL ELEPHANT

OFFICE OF ETHICS & TRANSPARENCY NEWSLETTER



NEW RESOURCE!

WHO DO I CALL?



In partnership with our City Auditor and Department of Human Resources, the OET has launched our new **'Who Do I Call?'** resource to help employees quickly find the right place to start when they have a question or concern.

Whether you're wondering about the Ethics Helpline, Fraud Hotline, or EEO, this quick reference guide makes it easier to take the first step — and if you're unsure, that's okay. The important thing is reaching out.



WHO DO I CALL?

A simple guide to reporting concerns & asking questions.

You don't need to figure it out first---this guide helps you find the best starting point.

ETHICS HELPLINE Advice ~ Ethics ~ Guidance	CITY AUDITOR'S FRAUD HOTLINE Fraud ~ Waste ~ Abuse	EQUAL EMPLOYMENT OPPORTUNITY (EEO) DIVISION Discrimination ~ Harassment ~ Retaliation <small>(Pertaining to a Protected Class/Protected Activity)</small>
<ul style="list-style-type: none"> • Conflicts of interest • Gifts or favors • Misuse of position • Ethical gray areas • Code of Conduct questions <p>Ethics Helpline: 1-833-467-5397 Ethics Helpline Online Form ethics@longbeach.gov</p>	<ul style="list-style-type: none"> • Theft or misuse of City funds • Timecard or payroll fraud • Contract or vendor fraud • Ineligible City expenses • Kickbacks or bribes <p>Fraud Hotline: 1-888-FRAUD-07 Fraud Hotline Online Form</p>	<ul style="list-style-type: none"> • Discrimination • Harassment • Retaliation • Hostile work environment • Failure to accommodate <p>EEO Phone Line: 562-570-3368 File an EEO Report</p>

Not sure where to start? That's okay!

Many concerns overlap. Just reach out – we'll make sure it gets to the right place.

Good-faith reporting is protected • Confidentiality is respected • Asking questions is encouraged